

Project Management Office Roundtable:

**Value Added Support to Puget
Sound PMI Chapter Members**

*Jay Bakst, PMP
Facilitator*



The Challenge

- *New Project Management Offices are contemplated or being established*
- *Some existing PMO's are struggling*
- *PMO "Body of Knowledge" is very thin*
- *Consultants are expensive and sometimes misleading*



Available Resources

- *Puget Sound PMI Chapter members!*
 - *Many levels of PMO experience*
 - *Variety of PMO expertise*
 - *Collective knowledge and experience*
 - *Lessons Learned*

Members helping members



Goal

- *Provide a means where Puget Sound PMI members can learn from the successes and failures of other organizations*



Solution

- *Create a forum where people can come together to:*
 - *Expand their knowledge & understanding of PMO's*
 - *Target specific PMO topics related to critical issues in execution of concepts and ideas*
 - *Use the experiences of others to move organizations rapidly and confidently forward*



Roundtable Format

- *Structured but Casual, Voluntary, Welcoming*
- *Facilitation*
 - *Guided participation*
 - *Open-ended questions*
 - *Directing responses to knowledgeable members*
 - *Act as referee*
- *Monthly meeting with strict 1.5 hour time frame*
- *Minimal Administration*

Maximize gain/minimize investment



PMO Roundtable Agenda

- *Revolving monthly schedule focusing on:*
 - *PMO Personnel issues*
 - *PMO Process issues*
 - *PMO Tools & techniques*
- *Closing Protocol*
 - *"Around-the-room":*
 - *Acknowledge a Success*
 - *Share a Lesson Learned*
 - *Suggest a future topic*



Membership

- *Puget Sound PMI chapter members*
- *Invited guests (outside experts)*
- *Attempt to achieve diverse industry representation*



Sponsorship

- *Puget Sound Chapter of PMI*
 - *Provides publicity & Web site announcement*
- *Roundtable members supply meeting facility and cover any costs on a voluntary bases*



PMO Roundtable Member Benefits

- *Gain insight into PMO success and failures*
- *Forum to discuss problems*
- *Ramp up PMO's more swiftly with fewer difficulties*
- *Expand the PMO body of knowledge*
- *Enhanced professionalism and opportunities for networking*
- *Environment that fosters sharing*



Puget Sound PMI Chapter Benefits

- *Aligns with goal of enhanced Project Management professionalism*
- *Eligibility for PMI Component Awards*
- *Potential for PMO panel discussions or presentations at a monthly Chapter meeting*



Directions South on I5

Meetings

- *Date: 4th Monday of month from September to May*
- *Time: 5:30 to 7:00 PM*
- *Location: Seattle Municipal Tower,
700 5th Ave, Seattle*
- *Host: Jay Bakst, Raviyah Training and Consulting*
- *Traveling South on I-5*
 - *Take the James/ Columbia Street exit.*
 - *Follow 7th Avenue to Madison.*
 - *Turn left on Madison.*
 - *Turn left on 6th Avenue*
 - *Enter Seattle Municipal Tower Garage off of Sixth Avenue,
immediately past Columbia Street.*



Directions North on I5

Meetings

- *Date: 4th Monday of month from September to May*
- *Time: 5:30 to 7:00 PM*
- *Location: Seattle Municipal Tower,
700 5th Ave, Seattle*
- *Host: Jay Bakst, Raviyah Training and Consulting*
- *Traveling North on I-5*
 - *Take the Madison Street exit.*
 - *Turn left on Madison to Fifth Avenue.*
 - *Go one block and turn left onto Marion.*
 - *Then, turn right onto Sixth Avenue.*
 - *Enter Seattle Municipal Tower Garage off of Sixth Avenue, immediately past Columbia Street.*

